

Directions for Online Payment for HIMUNC IV

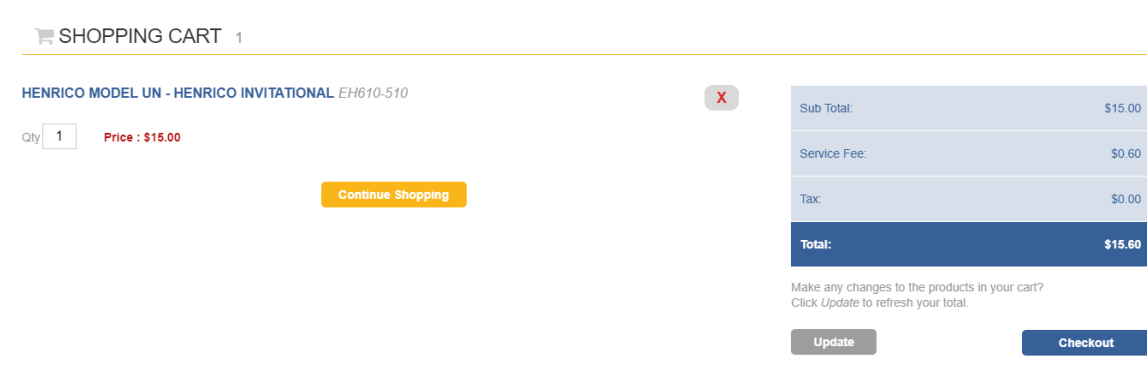
1. Go to the online payment website: <https://osp.osmsinc.com/HenricoVA/>
2. On the homepage, you will see a blue tab at the top, please click "High"



3. A dropdown menu should appear, please select "Henrico High"
4. You will see a list of items, scroll down until you see HENRICO MODEL UN- HENRICO INVITATIONAL. It should look like this.

<input type="checkbox"/>		EH610-510	HENRICO MODEL UN - HENRICO INVITATIONAL	BRODA,ELIZABETH	N/A	NA	NA	\$15.00
HENRICO MODEL UN - HENRICO INVITATION CONFERENCE								

5. Please select it and click the add to cart button on the bottom.
6. Once prompted to the shopping cart page, select checkout when ready.



7. After pressing checkout, it will direct you to create an account or log in if you already have an account.
8. Once an account is created or logged in to, you may finish the checkout process and pay.